

Mercy Corps Indonesia

Open Vacancy

Dear All,

Please find below open position.

We are trying to find the best possible candidates to make team stronger.

IUWASH PASAR

Mercy Corps Indonesia (MCI) is a local Indonesian non-profit organization, which implements humanitarian and development assistance programs throughout the country. MCI's mission is to empower people in Indonesia to become healthy, productive, and resilient communities. Resilience means an ability to recover from or adjust easily to misfortune or change.

Program / Department Summary

Indonesia has made considerable progress in the water supply and sanitation sector over the past twenty years. As part of its "Vision 2045," Indonesia seeks to enhance water security and achieve SDG targets related to access to safe water and sanitation for all, with the following interim mid-term development targets by 2024: 100 percent access to improved water supply system, including 15 percent access to safely managed drinking water supply services; 10 million new water connections; 90 percent access to improved sanitation services, including 15 percent access to safely managed sanitation; 100 percent open defecation free; 20 percent solid waste reduced at source, and 80 percent solid waste handled.

Given the need for massive investment in WASH infrastructure and broad changes in individual and collective behaviors to achieve the countries targets by 2024, the involvement of communities, households, and the private sector will be pivotal at every stage at every stage. Closing the financing gap will require diverse resource investments, reducing costs, increasing tariffs, taxes, and transfers, and exploring alternative financing tools. Market-based solutions that can connect unserved and underserved populations to WASH products and services may help close this financing gap.

Mercy Corps Indonesia has worked for over 20 years and is preparing for the implementation of USAID/Indonesia funded IUWASH Pasar Program. The overall goal of IUWASH Pasar is to catalyze and grow local markets for water, sanitation, and hygiene (WASH) products and services in Indonesia's vulnerable urban areas. Target urban areas are to be determined, but will be located at least in 2 (two) USAID high priority provinces. To achieve the overall goal, the Project will focus on the following three main objectives:

1. Improve business environment to foster greater private sector contribution for WASH services and products
2. Enhance viability of WASH businesses and increase availability of affordable, desirable WASH products and services to underserved market segments.
3. Improved key WASH behaviors for increased demand with correct and consistent use of WASH products and services.

Jakarta

1.WASH BUSINESS ENABLING ENVIRONMENT (BEE) LEAD – IUWASH PASAR

General Position Summary

Under the direction of Deputy Chief of Party, the WASH Business Enabling Environment Lead will be responsible for improving WASH market business environment to foster greater private sector contribution for WASH services and products (Objective 1), including enhanced WASH business access to finance and WASH market regulatory framework. S/he will play a critical role in delivering results for Objective 1 across the program target geographies while also developing and maintaining the necessary coordination across technical domains to deliver effective market-based WASH solutions that meet the needs of under-served communities and consumers. S/he will be leading change processes at the local level, ensuring that local teams build strong multi-stakeholder relationships, supporting effective city-level collaboration and working together to ensure that program learning and innovation are institutionalized at the local level.

Essential Job Responsibilities

Program Management

- In consultation with Deputy Chief of Party, develop technical strategy and program plan to improve WASH market business environment to foster greater private sector contribution for WASH services and products.
- Work closely with Bappenas, existing Pokja PPAS Nasional, and other relevant stakeholders to facilitate the development of national framework on market based WASH
- Engage WASH sector stakeholders to identify and address barriers to increased private investment and involvement in the provision of WAS products and services.
- In collaboration with IUWASH Pasar Regional Coordinators, enhance local WASH sector governance to better address the needs of B40 households and other marginalized market segments.
- Work with private sector to increase financing for WASH sectors.

Team Management

- Participate/facilitate in project team/consortium coordination meeting.
- Provide technical support for regional teams, and other program stakeholders to improve their capacity on private sector engagement (PSE) and WASH enterprises capacity building.

Knowledge and Experience

- High education degree in the relevant field of Management, Business, Finance, Sales & Marketing, or relevant field.
- Minimum 10 years of experience across the fields of business ecosystem development and improvement, esp. for MSE. Experience with water, sanitation, and hygiene (WASH) enterprises preferred.

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- Excellent knowledge of private sector engagement, market system development (MSD) / market for the poor (M4P), and MSE financing.
- Proven ability in arranging agendas for multi-stakeholder technical meetings, workshops, working groups and taskforces;
- Proven experience in collaboratively working with market system actors, including private sector and government institutions.
- Familiarity with the principles and/or practice of inclusivity issues (such as gender and disability) and how this applies to business ecosystem improvement;
- Advanced report writing skills and proficiency languages (both Spoken and Written): in Bahasa Indonesia is required and in English is highly desirable.
- Sound communication, presentation, organizational, and interpersonal skills.
- Strong familiarity with MS Word, Excel, Powerpoint is required.
- Effective time management including priority setting and responding to program needs.

Living condition

The position will be based in Jakarta. Travel is required with up to 25% of time spent in the field.

2.WASH BUSINESS DEVELOPMENT (BD) LEAD – IUWASH PASAR

General Position Summary

Under the direction of Deputy Chief of Party, the WASH Business Development Lead will be responsible for building capacity of and access to services for IUWASH Pasar private sector partners (IUWASH Pasar Objective 2) through a suite of platforms that YMCI partners in its entrepreneurship programs. S/he will play a critical role in delivering results for Objective 2 across the program target geographies while also developing and maintaining the necessary coordination across technical domains to deliver effective market-based WASH solutions that meet the needs of under-served communities and consumers. S/he will be leading change processes at the local level, ensuring that local teams build strong multi-stakeholder relationships, supporting effective city-level collaboration and working together to ensure that program learning and innovation are institutionalized at the local level.

Essential Job Responsibilities

Program Management

- In consultation with Deputy Chief of Party, develop technical strategy and program plan to provide business capacity building and access to services for WASH private sector partners (esp. micro and small enterprises/MSE) to deliver WASH products and services for under-served communities and consumers.
- Develop private sector engagement (PSE) strategy for IUWASH Pasar as a foundation to engage with WASH enterprises (suppliers) and WASH market actors (esp. financial institutions, services providers)
- Support Regional Team to enhance existing WASH enterprises, and to lesser extent, help form new ones - taking into consideration consumer interest, past investments, successes and failures

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through the provision of inputs, training and technical assistance in order to increase business viability of these enterprises.

- Facilitate linkages between WASH enterprises and market actors, such as financial institutions, business development services, mentoring and training services inside the Program areas in order to increase their economic viability and long-term sustainability.
- Facilitate regular inter-Regional team interactions and ensure that there is an effective exchange of knowledge which allows cross-fertilization of activities and lessons-learned on WASH enterprises capacity building and business development.

Team Management

- Participate/facilitate in project team/consortium coordination meeting.
- Provide technical support for regional teams, and other program stakeholders to improve their capacity on private sector engagement (PSE) and WASH enterprises capacity building.

Knowledge and Experience

- High education degree in the relevant field of Management, Business, Sales & Marketing, or relevant field.
- Minimum 10 years of experience across the fields of capacity building and business development for enterprises, esp. MSE. Experience with water, sanitation, and hygiene (WASH) enterprises preferred.
- Excellent knowledge of private sector engagement and market system development (MSD) / market for the poor (M4P).
- Proven ability in researching, designing, and preparing training/reference materials, and in arranging agendas for multi-stakeholder technical meetings, workshops, working groups and taskforces;
- Demonstrated experience in the design and delivery of capacity building programs/initiatives that promote organizational change including trainings, coaching and mentoring;
- Strong experience in collaboratively working with market system actors is a strong advantage.
- Familiarity with the principles and/or practice of inclusivity issues (such as gender and disability) and how this applies to capacity building and business development;
- Advanced report writing skills and proficiency languages (both Spoken and Written): in Bahasa Indonesia is required and in English is highly desirable.
- Sound communication, presentation, organizational, and interpersonal skills.
- Strong familiarity with MS Word, Excel, Powerpoint is required.
- Effective time management including priority setting and responding to program needs.

Living condition

The position will be based in Jakarta. Travel is required with up to 25% of time spent in the field.

3. WASH SOCIAL BEHAVIOR CHANGE (SBC) LEAD – IUWASH PASAR

General Position Summary

Under the direction of Deputy Chief of Party, the WASH Social Behavior Change Lead will be responsible for improving key WASH behaviors for increased demand with correct and consistent use of WASH products and services (Objective 3). S/he will play a critical role in delivering results for Objective 3 across the program target geographies while also developing and maintaining the necessary coordination across technical domains to deliver effective market-based WASH solutions that meet the needs of under-served communities and consumers. S/he will be leading change processes at the local level, ensuring that local teams build strong multi-stakeholder relationships, supporting effective city-level collaboration and working together to ensure that program learning and innovation are institutionalized at the local level.

Essential Job Responsibilities

Program Management

- In consultation with Deputy Chief of Party, develop technical strategy and program plan on Social Behavior Change (SBC) to improve key WASH behaviors in target communities.
- Facilitate public and private stakeholders' collaboration to promote proven WASH models including products / services and business processes that increase uptake of key WASH behaviors.
- In collaboration with IUWASH Pasar Regional Coordinators, build capacity of local government to support WASH demand.

Team Management

- Participate/facilitate in project team/consortium coordination meeting.
- Provide technical support for regional teams, and other program stakeholders to improve their capacity on private sector engagement (PSE) and WASH enterprises capacity building

Knowledge and Experience

- High education degree in the relevant field of Public Health, Communication, Social Studies, Humanities, or relevant field.
- Minimum 10 years of experience in water, sanitation, and hygiene (WASH) outreach and SBC preferred.
- Knowledge of private sector engagement, market system development (MSD) / market for the poor (M4P).
- Proven ability in arranging agendas for multi-stakeholder technical meetings, workshops, working groups and taskforces.
- Proven experience in collaboratively working with market system actors, including private sector and government institutions.
- Familiarity with the principles and/or practice of inclusivity issues (such as gender and disability) and how this applies to business ecosystem improvement.
- Advanced report writing skills and proficiency languages (both Spoken and Written): in Bahasa Indonesia is required and in English is highly desirable.

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- Sound communication, presentation, organizational, and interpersonal skills.
- Strong familiarity with MS Word, Excel, Powerpoint is required.
- Effective time management including priority setting and responding to program needs.

Living condition

The position will be based in Jakarta. Travel is required with up to 25% of time spent in the field.

4.NATIONAL PROGRAM SECRETARIAT LIASON – IUWASH PASAR

General Position Summary

Under the direction of Grant Manager and in coordination with Chief of Party, the National Program Secretariat Liaison (NPSL) will assist with delivering the day-to-day activities of UWASSH Portfolio Secretariat especially related to IUWASH Pasar at Bappenas. The NPSL will be responsible for general USAID IUWASH Pasar Activity level administrative arrangements to plan, prepare and support the implementation of the USAID IUWASH Pasar Activity governance agenda and meetings; such as (i) follow up actions of the committees; (ii) support the preparation and documentation of Annual Work Plan (AWP), Berita Acara Serah Terima (BAST), VAT exemption, personnel working permits; and (iii) perform administration and documentation relevant to the secretariat functions in the implementation of the GIA especially for USAID IUWASH Pasar Activity.

Essential Job Responsibilities

Program Management

- Act as the main liaison from IUWASH Pasar to communicate and engage with Bappenas and key national GOI stakeholders, including relevant ministries, agencies, and task forces. One of the key functions will be to ensure that IUWASH Pasar strategies, activities and initiatives are well socialized within Bappenas and GOI relevant ministries. This liaison and coordination function will also include ensuring that appropriate links are created between IUWASH Pasar and relevant GOI ministries.
- Support the Secretariat in the GIA implementation, especially related to IUWASH Pasar, such as to prepare and facilitate GIA governance meetings (including Steering, Managing and Technical Committees), all administrative management as required and to facilitate program coordination, and other functions of the Committees' under the GIA;
- Support all administrative and financial aspects and report preparation pertaining to IUWASH Pasar such as the events and activities at the GIA level. This shall follow Mercy Corps Indonesia (MCI) Procurement guidelines and facilitate Bappenas internal needs.
- Support the preparation and documentation of AWP, BAST, VAT exemption, and program(s) personnel work permits (long-term foreign nationals assigned to IUWASH Pasar);
- Support program-level administration and documentation assigned and relevant to support the operations of the Secretariat to implement the GIA, especially related to IUWASH Pasar; Assist IUWASH Pasar under the GIA in the collection, sorting and inputting of all past and planned activity costs required by USAID and for generating BAST reporting;

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- Maintain all other GIA Secretariat related to IUWASH Pasar filing and documentation, including reports, minutes and notes of meetings, maps, photo documentation/ management, and media monitoring files;
- Prepare a Secretariat monthly activity report related to IUWASH Pasar to be submitted by the end of each month to Bappenas and IUWASH Pasar;

Knowledge and Experience

- Minimum bachelor's degree in the field of law (international law, state law/constitutional law, administrative law), international relations, state/public administration, political science, communication, or related fields.
- A mid-level career position with minimum 8 years of experience is required. Government relations, administrative or secretariat support experience is a must. Working experience with GOI is an advantage.
- Proven ability in arranging agendas for multi-stakeholder technical meetings, workshops, working groups and task forces.
- Advanced report writing skills and proficiency languages (both Spoken and Written): in Bahasa Indonesia and English.
- Familiarity with the process to prepare the AWP and BAST would be an advantage.
- Familiarity with the principles and/or practice of inclusivity issues (such as gender and disability) and how this applies to business ecosystem improvement;
- Sound communication, presentation, organizational, and interpersonal skills.
- Strong familiarity with MS Word, Excel, Powerpoint is required.
- Effective time management including priority setting and responding to program needs.

Living condition

The position will be based at UWASSH/IUWASH Pasar Secretariat, Bappenas Office, in Jakarta. Travel is required with up to 10% of time spent in the field.

Ongoing Learning

In support of our belief that learning organizations are more effective, efficient, and relevant to the communities we serve, we empower all team members to dedicate 5% of their time to learning activities that further their personal and/or professional growth and development.

Diversity, Equity & Inclusion

Achieving our mission begins with how we build our team and work together. Through our commitment to enriching our organization with people of different origins, beliefs, backgrounds, and ways of thinking, we are better able to leverage the collective power of our teams and solve the world's most complex challenges. We strive for a culture of trust and respect, where everyone contributes their perspectives and authentic selves, reaches their potential as individuals and teams, and collaborates to do the best work of their lives. We recognize that diversity and inclusion is a journey, and we are committed to learning, listening and evolving to become more diverse, equitable and inclusive than we are today.

Equal Employment Opportunity

Mercy Corps Indonesia is an equal opportunity employer that does not tolerate discrimination on any basis. We actively seek out diverse backgrounds, perspectives, and skills so that we can be collectively

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stronger and have sustained global impact. We are committed to providing an environment of respect and psychological safety where equal employment opportunities are available to all. We do not engage in or tolerate discrimination on the basis of race, color, gender identity, gender expression, religion, age, sexual orientation, national or ethnic origin, disability (including HIV/AIDS status), marital status, military veteran status or any other protected group in the locations where we work.

Safeguarding & Ethics

Mercy Corps Indonesia is committed to ensuring that all individuals we come into contact with through our work, whether team members, community members, program participants or others, are treated with respect and dignity. We are committed to the core principles regarding prevention of sexual exploitation and abuse laid out by the UN Secretary General and IASC. We will not tolerate child abuse, sexual exploitation, abuse, or harassment by or of our team members. As part of our commitment to a safe and inclusive work environment, team members are expected to conduct themselves in a professional manner, respect local laws and customs, and to adhere to [Mercy Corps Code of Conduct Policies](#) and values at all times. Team members are required to complete mandatory Code of Conduct elearning courses upon hire and on an annual basis.

Accountability to Participants and Stakeholders

Mercy Corps Indonesia team members are expected to support all efforts toward accountability, specifically to our program participants, community partners, other stakeholders, and to international standards guiding international relief and development work. We are committed to actively engaging communities as equal partners in the design, monitoring, and evaluation of our field projects.

How to Apply

Please send your CV together with the form on this [link](#) with the subject: “**Position_IUWASH PASAR**” to hrd@id.mercycorps.org.

The vacancy will be closed on **06 March 2023** and only shortlisted candidates will be contacted for interview. We look forward to hearing from those who are interested in taking this opportunity to grow and develop with us.

Thank You,
Human Resources Department
Mercy Corps Indonesia